

Bay of Quinte Yacht Club – Rental Agreement

This Agreement is between the Bay of Quinte Yacht Club (BQYC) and _____, for the use of the Facilities on (date) _____. The rental charges are itemized on the attached Fee Schedule. The security deposit as detailed on the Fee Schedule is required upon the signing of this agreement; this deposit will be returned via cheque, within 14 days of the inspection of the building and grounds by an approved BQYC representative. If any additional cleaning, repair or replacement of BQYC property is required, or any additional charges apply, the appropriate amount will be withheld from the security deposit. If the security deposit is not sufficient to cover the additional charges the renter remains responsible for these additional charges. The total rental amount in addition to the security deposit is due 48 hours prior to the date of the event.

NO Alcoholic Beverages shall be brought on the BQYC premises by the renter or guests. This is a violation of the Liquor License Act. Failure to comply will result in the forfeiture of the fees including security deposit, AND immediate termination of the event.

Cancellation: If the renter notifies the BQYC Rental Representative **in person, by mail, e-mail or phone**, of cancellation at least 14 calendar days prior to the date of the event, the renter will receive a refund of fees paid, less a \$50 Administration fee. Cancellations received less than 14 calendar days prior to the date of the event will be subject to a \$250 cancellation fee. **A message left on the answering machine is not adequate for notice of cancellation.**

The renter shall be responsible to BQYC for all damages to the building or equipment and shall indemnify and save harmless BQYC from any claim whatsoever by or in respect of any person or persons, in attendance or otherwise associated with the event. The renter shall be responsible for the conduct of all persons admitted to BQYC's facilities and grounds. BQYC will not be responsible for personal injury or damages, or for the loss or theft of items or equipment of the renter or anyone in attendance at or associated with the event.

Renter Name (Print) _____

Mailing Address _____

Phone (Cell): _____ Landline: _____

Email: _____ Signature: _____

BQYC Representative: _____

Email: _____ Date: _____

Signature: _____

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Terms and Conditions:

General conditions:

- **Maximum capacity for guests in the hall is 96.**
- For compliance to Fire regulations the capacity of the hall inclusive of kitchen staff, servers, musicians and bar staff **must not exceed 106.**
- Decorations and personal property must be removed and premises vacated, **no later than 45 minutes** after Bar closing.

Smoking areas:

- Smoking is only permitted on the lawn outside the rear of the building. Smoking is **NOT** permitted on the covered deck, or outside the front of the building, or within 30'/10m of any door.

Set up and Decorations:

- Set up and decoration is permitted for a maximum of 3 hours on the day of the event, or the previous evening if the hall is not in use, a charge of \$30/hr applies.
- All decorations must be approved by the BQYC Representative. Confetti type materials are prohibited on BQYC property.
- Decorations are **not** permitted in the Bar area.
- Club pictures, flags etc **cannot** be moved or removed.
- Decorations must be removed by the end of the event (max of 45 min after bar closes)

Bar Facilities:

- Bar facilities are open to renters free of charge during regular BQYC Bar hours.
- For events outside of regular bar hours, bar staff charges will apply.
- For events with more than 48 attendees, extra bar staff will be provided at a rate of one staff per 48 attendees. So for 96 (capacity of hall) there will be two additional bar staff required. Charged at an additional hourly rate as per the Fee Schedule, minimum of 4 hours.
- Only Bar staff are permitted to serve alcohol.
- The Bar area while accessible does NOT form part of the rented facilities under this agreement and will remain accessible BQYC club members. Decorations are not permitted in the Bar area.

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- Any children under the age of majority (19) must be accompanied by an adult in the Bar area.
- Alcohol may only be consumed within the licensed areas of the Club. i.e. Main Hall, Bar Area, Deck and Patio. All other areas are not Licensed.
- **NO Alcoholic Beverages shall be brought on the BQYC premises by the renter or guests. This is a violation of the Liquor License Act. Failure to comply will result in the forfeiture of the fees including security deposit, AND immediate termination of the event.**

Kitchen:

- If requested the renter may have access to the Kitchen and may have use of the major appliances (stove and dishwasher) at an additional charge over and above the Kitchen fee
- The appliances and kitchen in general must be left in the same condition as found prior to the event.

BBQs:

- BBQs can be rented at a per BBQ charge as specified in the Fee Schedule. The renter must clean and leave them in the same condition as found prior to the event.

Auxiliary Room:

- If requested the renter may have access to the Auxiliary room at an additional charge as specified in the Fee Schedule. The Auxiliary room may be used for storage, staging or serving of food, it may **not** be used for preparation of any food.